



# Duplicate Diploma Request

Form must be submitted to the Admissions and Records Office/Graduation Services  
In person at the Fitzgerald Student Services Building, 2nd floor,  
Fax to: 775-784-4283, Email to: graduation@unr.edu  
or mail to: 1664 N. Virginia Street, Admissions & Records/Office, Reno, NV 89557

This form is for DUPLICATE Diplomas only.

Please note that printing of duplicate diploma(s) may take up to 15 business days.

### Student Information:

Name: \_\_\_\_\_ NSHE ID\*: \_\_\_\_\_  
\*Leave blank if unknown

Name displayed on diploma: \_\_\_\_\_

Former Name(s): \_\_\_\_\_ Birth Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Degree Information:

Degree: \_\_\_\_\_ Year Degree was Awarded: \_\_\_\_\_

# of Diplomas Requested: \_\_\_\_\_

### Notes/Comments:

### Current Contact Information Hold for Pick

\_\_\_\_\_  
\_\_\_\_\_

‘ Mail to the address listed

### Office Use Only:

\_\_\_\_\_